

**Board of Directors' Meeting**  
December 18, 2018, 1:30 p.m.  
Mid-Ohio Sanitation, 356 HPM Street, Mt. Gilead, Ohio

Board Chairman Tom Whiston called the meeting to order at 1:30 p.m. Board members present were Jeff Benton, Barb Lewis, Gary Merrell, Teresa Bemiller, Thom Collier, Roger Reed, Andy Appelfeller, Kerr Murray, Ken Stiverson, Warren Davis, and Tom Whiston presiding. Also in attendance were Jenna Hicks, Director and Cheryl Corbin, Fiscal Administrator. Visitors in attendance included Jim Bischoff, Taylor Greely, Don Graeter, Gary Sims, Scott Knowles, Tiffany Maag, Michael Frommer, Tom Hohman, Earl Linder, Angela Carbetta and Lindsey Grimm.

Commissioner Collier moved, seconded by Commissioner Murray to approve the August 14, 2018 minutes.

**Motion Carried.**

**Other Business**

Ms. Hicks discussed the Policy Sub-Committee meeting that was held on December 17, 2018, the concerns that were addressed from the Cities of Delaware and Marion, and stated that the Sub-Committee made a recommendation to the Board to add an additional \$250,000 to the five-year Plan to allow for Political Sub-Divisions to request grant funding for curbside recycling improvements.

Ms. Corbin read the recommendation made by the Policy Sub-Committee to the board, asking that they consider the following motion listed below:

- Commissioner \_\_\_\_\_ moved, seconded by Commissioner \_\_\_\_\_ the recommendation made by the Policy Committee Sub-Committee to fund a recycling grant program in the amount of \$500,000 total over the five-year plan period. The District will allocate \$250,000 specifically for MRF programs, and allocate \$250,000 specifically for Municipal curbside recycling programs, pending ratification of the 2019-2023 District Plan.

Ms. Hicks directed the board to the financial outlooks that show the additional funds included, as well as one where it's not included.

Discussion continued by the Board on the details of how this additional funding would be addressed. Additional comments and clarifications to the discussion were given by Delaware City representative Tom Hohman, and Marion City representative Jim Bischoff. The board expressed concern over a \$500,000 commitment in one year, and stated the preference would be to break that down into \$100,000 per year over a five-year period.

Ms. Hicks also discussed the recommendation by the Sub-Committee to raise the disposal rate from \$6.00 per ton, to \$6.50 during the next five-year Plan period. Ms. Hicks stated that at this point, with the carry-over balance that the District has, she is not comfortable moving forward with that recommendation. Ms. Hicks thought that it would be more appropriate for the board to consider that recommendation if the district carry-over balance fell below a pre-determined level (for example).

Commissioner Merrell recommended changing the recommended motion to include "goal" of \$250,000 which would allow some flexibility with the District to review the needs versus the financial ability of the District to address those needs. Commissioner Merrell asked Tom Hohman if that flexibility would satisfy the concerns of Delaware City. Mr. Hohman agreed that it does show recognition of the needs of the political subdivisions as well as the MRF's.

Commissioner Merrell moved, seconded by Commissioner Lewis to amend the proposed budget to fund a recycling grant program in the amount of \$500,000 total over the five-year Plan period. The District goal will be to allocate \$250,000 specifically for MRF projects, and allocate \$250,000 specifically for Political Sub-Division Curb-side recycling programs pending Ratification of the 2019-2023 District Plan.

**On the Roll Call was**

Commissioner Benton	Yes	Commissioner Lewis	Yes
Commissioner Merrell	Yes	Commissioner Bemiller	No
Commissioner Collier	No	Commissioner Reed	No
Commissioner Appelfeller	Yes	Commissioner Murray	Yes
Commissioner Stiverson	Yes	Commissioner Davis	Yes

Commissioner Whiston Yes

**Motion Carried.**

Financial Report

Ms. Corbin gave the financial report for the months of August, September, October and November 2018 as presented.

Total revenue received in August was \$155,970.82, total revenue in September was \$156,580.72, total revenue for October was \$143,055.48, and for November was \$140,145.66.

Total expenditures in August were \$48,819.34 and total expenditures in September were \$186,955.04, total expenditures for October were \$85,556.27 and for November was \$95,240.92.

As of November 30, 2018, the unexpended balance was \$1,963,471.86, the outstanding encumbrances were \$199,743.71. The unencumbered cash balance was \$1,763,728.15.

Commissioner Merrell moved, seconded by Commissioner Murray to approve the financial report as presented.

**Motion Carried.**

**NEW BUSINESS**

2019 Election of Officers

Commissioner Merrell moved, seconded by Commissioner Murray to nominate Commissioner Whiston to continue as Chair and Commissioner Appelfeller as Vice Chair.

**Motion Carried.**

Approval of 2019 Budget

Commissioner Bemiller presented the 2019 budget as reviewed by the Budget committee. Ms. Hicks commented on line items that varied from the 2018 budget. Ms. Hicks pointed out the changes to the Educators funding as outlined in the spreadsheet that calculates each county's funding. Ms. Hicks also advised of a new \$3,000 stipend added to Delaware and Morrow County's funding which helps off-set the family health insurance premiums for those Educators. This will be reviewed annually and will be given to any Educators that utilize a family health insurance plan.

Ms. Hicks also requested pre-approval for grinding contracts that would be taken to the full board for approval at the earliest possible meeting. The need for grindings usually occurs between board meetings, and the contracts are based upon the estimates provided by the amount of material needed to be ground.

Commissioner Merrell moved, seconded by Commissioner Lewis to approve the 2019 Budget as discussed with a 3% salary increase for staff.

Commissioner Collier amended the motion, seconded by Commissioner Davis to provide a \$15,000 allowance per grinding event for compost grindings.

**Motion Carried.**

Commissioner Whiston asked for a vote on the 2019 Budget as presented with the amendment of \$100,000 to the Recycling Assistance grant based on the vote taken earlier in the meeting. Commissioner Merrell agreed to amend his motion, seconded by Commissioner Lewis to adopt the 2019 Budget based on the amendments presented.

**Motion Carried.**

Update on Marion Recycling Containers

Ms. Hicks discussed the Marion County 40-yard containers that will no longer be needed for the drop-off program. The District did go out to bid of the sale of those containers as recommended by the Knox County Prosecutors office. The District received no bids for these containers. Ms. Hicks asked the board for approval to scrap nine of the 14 available roll-off containers, through Sims Brothers, at scrap prices available at the time of disposal. The remaining six containers will be used in the Morrow County program as needed.

Commissioner Bemiller moved, seconded by Commissioner Lewis to approve the liquidation of nine dual stream roll-off containers via scrapping at Sims Brother, Marion, Ohio for the going rate of steel.

Commissioner Appelfeller asked for discussion of whether or not Sims Brothers wanted the bins, and whether or not they would be worth holding on to for future needs. Gary Sims stated that they did not bid on the bins at the time of the bid process because he was unsure about the Delaware City and Marion City contracts for recycling. Now that that decision has been made, Mr. Sims stated that they will be purchasing the bins at scrap price, and will retain those bins for their current and any future needs, including the ability to bid on future Marion County drop-off bids.

**Motion Carried.**

Electronics Bid Approval

Ms. Hicks advised the board that the Electronics bids was up for renewal. Ms. Hicks summarized the bids that came in, and her recommendation to remain with Accurate IT as the Electronics vendor.

Commissioner Appelfeller moved, seconded by Commissioner Reed to award the Electronics Bid contract to Accurate IT as presented.

**Motion Carried.**

Hazardous Waste Bid Approval

Ms. Hicks provided a summary of the Household Hazardous Waste bids received, and gave her recommendation to the board to continue to contract with Veolia.

Commissioner Collier moved, seconded by Commissioner Stiverson to award the Hazardous Waste contract to Veolia as presented.

**Motion Carried.**

Price Farm Contract

Ms. Hicks advised the board that the Contract for Price Farm organics is up for renewal, and the contract that she is presenting to the board is a five-year contract with no increased fees.

Commissioner Reed moved, seconded by Commissioner Merrell to approve the Price Farms Organics contract as presented.

**Motion Carried**

Education Contract Approval

Ms. Hicks presented the 2019 Education Contracts with each county's funding calculated as discussed earlier in the meeting.

Commissioner Bemiller moved, seconded by Commissioner Reed to approve the Education contracts as presented.

**Motion Carried**

Health Department Contract

Ms. Hicks presented the 2019 Health Department Enforcement contracts for approval.

Commissioner Collier moved, seconded by Commissioner Stiverson to approve the Health Department Contracts as presented.

**Motion Carried.**

**OLD BUSINESS**

Marion Drop-off Transition

Ms. Hicks advised the Board that the transition from Sims to Rumpke has completed, and went so smoothly that the District received no calls of concern.

Solid Waste Plan Update

No update was given.

Delaware Transfer Station Update

Mike Frommer, Delaware County Administrator gave an update on the process of building the Delaware County Transfer Station hoping to put out the RFP construction bid in January. Mr. Frommer hopes to begin construction by mid-June.

Sims Brothers Funding

Mr. Sims advised the board that they will be moving forward with applying for on OEPA grant for equipment, as well as presenting a funding request to the board.

**DIRECTOR'S REPORT**

Ms. Hicks asked the board to mark the 2019 meeting dates on their calendars as presented, and stated that we will be mailing them out to their clerks as well.

**OTHER BUSINESS**

Commissioner Whiston congratulated Commissioner Reed on his eight years of service with the board, and presented a certificate of appreciation to Commissioner Reed for his service.

**ADJOURNMENT**

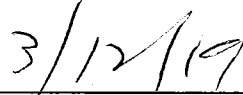
Commissioner Davis made the motion to adjourn and Commissioner Merrell seconded.  
**Motion carries and meeting was adjourned at 2:53 p.m.**

Respectfully submitted,

Cheryl Corbin/DKMM



Tom Whiston, Chairman



Date