Board of Directors' Meeting
March 10, 2020, 1:30 p.m.
Delaware County Commissioners Building

Board Chairman Tom Whiston called the meeting to order at 1:30 p.m. Board members present were Jeff Benton, Barb Lewis, Gary Merrell, Teresa Bemiller, Thom Collier, Bill Pursel, Andy Appelfeller, Ken Stiverson, Burgess Castle, Warren Davis, and Tom Whiston presiding. Also in attendance were Jenna Hicks, Director and Cheryl Corbin, Fiscal Administrator. Visitors in attendance included Sandra Bridenstine, Mark O'Brien, Tiffany Maag, Mike Frommer, and Taylor Greely

Commissioner Whiston opened the meeting to public comments. No comments were given.

Commissioner Bemiller moved, seconded by Commissioner Stiverson to approve the December 17, 2019 minutes.
Motion Carried.

Financial Report

Ms. Corbin gave the financial report for the months of December 2019, January and February 2020.
Total revenue received in December was $219,937.14, in January was $137,904.54 and February was $149,425.44.
Total expenditures in December were $95,597.42, in January were $325,158.77 (which included the 90% recycling assistance grant payouts for the City of Marion and for Mid-Ohio Sanitation, and in February were $106,707.30.
As of December 31, 2019, the unexpended balance was $2,231,588.59, the outstanding encumbrances were $94,456.66 and the unencumbered cash balance was $2,137,131.93.
As of February 29, 2020, the unexpended balance was $2,087,152.50, the outstanding encumbrances were $774,957.09, and the unencumbered balance was $1,312,195.41.

The Market Development Fund continues to be at a $0 balance

Commissioner Collier moved, seconded by Commissioner Pursel to approve the financial report as presented.
Motion Carried.

NEW BUSINESS
HHW Study – Consultant Approval
Ms. Hicks stated that the bids came in for the Household Hazardous Waste feasibility study, with two companies placing bids, GT Environmental and RRS. A handout outlining the two bids was reviewed in the board packet. Ms. Hicks stated that based on similar proposal price quotes as well as past positive experience with both DKMM and other Solid Waste Districts, she would recommend GT Environmental for the study due to their experience with hhw studies and operation of such facilities.

Commissioner Bemiller moved, seconded by Commissioner Lewis to approve GT environmental for the purpose of conducting a Hazardous Waste Feasibility Study in the amount of $15,000.00.
Motion Carried.

Price Farms OEPA Sponsor Approval

Ms. Hicks advised the board that Price Farms Organics applied for an Ohio EPA grant in the amount of $249,400.00 and if awarded, EPA will payout up to $124,700. Ms. Hicks stated that Price Farms will need DKMM to sponsor the grant, and the funds will be held and disbursed through DKMM's accounts as other OEPA grants were handled in the past. It was specified that no DKMM money will be paid towards this project.

Commissioner Merrell moved, seconded by Commissioner Stiverson to approve the OEPA Grant Funding Sponsor of Price Farms Organics.
Motion Carried.

Ohio Materials Management Advisory Council Update

Ms. Hicks advised the board that she has been replaced on the OMMAC board with an appointment from Governor DeWine's office. Ms. Hicks stated that an attorney from Porter & Wright's office is now representing the Solid Waste Districts with the board. OEPA and the OSWDO board are a bit concerned about this appointment and will be keeping an eye on things.

Commissioner Whiston agreed that it does seem to be a trend that the appointments for Boards seem to be attorneys, not necessarily the entity that has the experience in the field.

CRLPO & Health Department 2019 Closeouts

Ms. Hicks stated that all the districts County Recycling & Litter Prevention reports and the Health Department Enforcement annual reports have been received. Ms. Hicks plans to provide the board with a compiled report outlining all the work that the Educators performed in 2019. She is finalizing that report now and will send them out to the board upon completion.

Ms. Hicks stated that this year she wants to look at funding allocations for health departments and perhaps reassess how each county is funded. All departments overspent the contract with the exception of Morrow County which must reimburse DKMM $4,811.85. For the past few years, it appears that the cost of complaint per incident is much higher in some counties than in others, and she hopes to develop a formula that would make it much more equitable for each county. Ms. Hicks will meet with them later in the month to ask some further questions of each Health Department but hopes to have some recommendations for the next Board meeting.

Special Collection Dates

Ms. Hicks advised the board that in each binder is a flyer for the Special Collection Events and pointed out that this year the District will not hold tire collections but has added on-site paper shredding. This will be the test year if on-site shredding is more utilized than the past years where shredding wasn't on-site.

Commissioner Collier asked if there was any thought to helping cities or townships with the cost of a bin or some other method to collect tires. Ms. Hicks confirmed that we are in the process of trying a pilot project with Pike Township in Knox County. They want to hold their own collection for their residents. They will charge the residents a fee to collect the tires in a bin supplied by DKMM, and DKMM will help with fees invoiced over the $2 per tire collected fee. The issue for DKMM is because Liberty Tire wants to get out of the collection part, not wanting to provide staffing. DKMM also calculated that the district was paying up to $11 per tire at our past events.

OLD BUSINESS

Delaware Transfer Station Update

Ms. Maag and Mr. Frommer from the Delaware County Sanitation Department gave a presentation update on the status of the Delaware County Transfer Station. Currently they are in the process of negotiating the contract with Rumpke. Topics still being considered included where the site will be placed on the current property, what services will be offered, and materials will be accepted. As for production, Rumpke will have a large compactor onsite that would allow a lot more volume to be placed into the two trailers. By compacting the trash, it would allow the trailers to hold 35 tons versus the current 25 tons of trash. They are also working with Ms. Hicks about the acceptance of electronics at the site, as well as possibly household hazardous waste. This is based on a ten-year plan. Upon questioning, they stated that the projected completion date will be around July 2022.

Ms. Hicks reminded the Board that the same siting strategy that the Board just went through with Innovative Organics will also need to be done for the Delaware County Transfer station when the time came, but there is also the ability to grant a waiver if the Board did not feel the need to complete the formal process.

Innovative Organics Update

Ms. Hicks provided an update on the Innovative Organics operation planned for Morrow county. Ms. Hicks does not believe that the project will be completed due to issues that the company has had in closing their (now former) site in Columbus. Ohio EPA will not issue permits to Innovative Organics with their current standing. Ms. Hicks reached out to George recently from Innovative Organics but was unable to contact with him.

New Website Update

Ms. Hicks advised the board that the new website is up and running. Ms. Hicks stated that the search feature is still very rudimentary but wants to monitor the calls and questions over the next year to see if it needs to be improved upon. Ms. Hicks stated that mobile phone users may notice a big difference now as it's more user friendly.

Marion City Tire Program

Ms. Hicks explained about the City of Marion's new ordinance that prohibits tires from being stored outside. The City now has state funding to help with the elimination of tires by providing funding for a tire bin. DKMM has provided the bin for their use, and once the bin is full the City contacts the State funding provider and they order a pickup of the bin and return it once emptied.

DIRECTOR'S REPORT

Ms. Hicks updated the Board that Sims Brothers has officially shut down their MRF in Marion. They are still collecting the material from the City of Marion and are taking the material down to Rumpke in Columbus.

Ms. Hicks stated that she has begun the annual survey process. These surveys are used to report the recycling diversion rate to Ohio EPA and are critical that business and industries in each county respond to these surveys. The return of these surveys also helps to calculate the next year's funding for the Educators.

Ms. Hicks advised the board that the tumblers provided by the District with the DKMM logo on them is for the purpose of going zero waste at the board meetings. The District may also use a small number of them for public relations purposes as well.

OTHER BUSINESS

No Other Business

ADJOURNMENT

Commissioner Appelfeller made the motion to adjourn and Commissioner Davis seconded.
Motion carries and meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Cheryl Corbin/DKMM

Tom Whiston, Vice Chairman

6/10/20
Date