

Board of Directors' Meeting

March 9, 2021, 1:30 p.m.

Zoom online meeting

Board Chairman Andy Appelfeller called the meeting to order at 1:30 p.m. and called for a Roll Call. Board members present were Jeff Benton, Barb Lewis, Teresa Bemiller, Thom Collier, Bill Pursel, Kerr Murray, Ken Stiverson, Tim Abraham, Tim Siegfried, and Andy Appelfeller presiding. Also in attendance were Jenna Hicks, Director and Cheryl Corbin, Fiscal Administrator. Visitors in attendance included Lindsey Grimm.

Public Comments

No public comments.

Approval of December 15, 2020 Minutes

Commissioner Murray moved, seconded by Commissioner Collier to approve the December 15, 2020 minutes.

Motion Carried.

Financial Report

Ms. Corbin gave the financial report for the months of December 2020, January 2021 and February 2021. Total revenue received in December was \$175,778.23, in January was \$140,117.70 and February was \$128,006.28.

Total expenditures in December were 152,860.72, in January were \$304,836.89, and in February were \$112,139.34.

As of February 28, 2021, the unexpended balance was \$2,013,835.54, the outstanding encumbrances were \$752,198.03 and the unencumbered cash balance was \$1,261,637.51.

Commissioner Bemiller moved, seconded by Commissioner Stiverson to approve the financial report as presented.

Motion Carried.

NEW BUSINESS

Appropriations Increase – Crawford Co Landfill Overpayment

Ms. Corbin notified the board that at the end of December, Rumpke sent their contract fee check with an overpayment for the Crawford County Landfill (around \$30,000), and when questioned they verified that it should not have been included in the fees. Ms. Corbin advised Rumpke that an appropriation increase would have to be approved by the board at the March meeting, but that a letter would be required from Rumpke stating how it was overpaid, as well as a corrected contract fee submittal form. To date, Ms. Corbin has not received either document, and will not be sending out the check to Rumpke until it has been received.

Commissioner Collier moved, seconded by Commissioner Murray to increase the appropriation budget to allow for the overpayment to be repaid to Rumpke. A stipulation that no action will be taken without the correcting documentation is also a part of the motion.

Motion Carried.

Closeout of 2020 CRLPO and Health Department Contracts

Ms. Hicks gave an update on the close-out reports for the CRLPO and Health Department contracts. Ms. Hicks stated that unfortunately letters and invoices had to be sent out to one health department and two county CRLPO programs as they did not spend out their funds as required by the contract.

Office Furniture Disposal

Ms. Corbin gave an update on the list of furniture pieces being presented to the Board for disposal. All pieces pre-dated both the Director and the Fiscal Administrator by an estimate of several years and were damaged or obsolete pieces not currently being used. The question was asked where the pieces were stored as of this date, and Ms. Corbin stated a couple pieces were in storage room. Ms. Corbin also took a couple pieces personally to be re-purposed at home (knowing that they could be easily brought back if the board asked).

Commissioner Stiverson moved, seconded by Commissioner Murray to dispose of items listed on the inventory sheet, at the discretion of the Director.

Motion Carried.

Municipal Tire Collection Program

Ms. Hicks stated that she would like to replace the environmental tire clean-up program that municipalities use for tires found along public properties (which is now currently funded through Ohio EPA), with a Municipal Tire Collection Program to help municipalities who want to hold tire collections for their residents. The municipalities have the option to charge their residents per tire to help offset the cost of the event. DKMM will also assist with cost by providing 100% of the transportation cost of one bin per each municipality funded, and additionally 20% of the tire recycling cost. Ms. Hicks discussed the packet that will be distributed to all of the municipalities, stating that it would be on a first-come, first-serve basis, as the program will be limited to a budget of \$10,000 in 2021.

Commissioner Murray moved, seconded by Commissioner Bemiller to use up to \$10,000 for municipal tire events paying 100% transportation of one bin, and 20% of the tire recycling costs.

OLD BUSINESS

Hazardous Waste Update

Ms. Hicks stated that Veolia confirmed the HHW collection date of July 17, 2021 in Marion County, and is working toward a contract amendment for the permanent site in Knox County. Opportunity Knox has approved the draft of their contract and are now awaiting final approval from the Prosecutor's office.

Veolia Contract Amendment Approval

As stated above, with the contracts not fully prepared to bring to the Board on this date, Ms. Hicks asked the board if they would consider giving the Executive Committee the authority to execute the contracts, as well as authorize any large purchases that may be necessary for the operation of the collection (i.e., storage shed, etc.)

Commissioner Pursel moved, seconded by Commissioner Murray to give the authority to the Executive Committee to approve the Veolia Contract Amendment, the Knox Opportunity contract, as well as any necessary large purchases.

Motion Carried.

Electronics Collection Update

Ms. Hicks stated that the Electronics collection has been set for June 5, 2021 in Delaware County. Lindsey in Morrow County is also working with the Village for a permanent electronics collection site that is soon to be available.

DIRECTOR'S REPORT

Drop-off Updates

Ms. Hicks stated that Knox county is pleased to once again provide sites located in Danville (through the help of the village utilizing cameras and an adopting group), as well as in Centerburg located at the high school, (and again with the help of an adopting group) with the hopes of reducing that amount of illegal dumping at the sites.

OTHER BUSINESS

No Other Business to discuss.


ADJOURNMENT

Commissioner Murray made the motion to adjourn, and Commissioner Collier seconded.

Motion carries and meeting was adjourned at 2:14 p.m.

Respectfully submitted,

Cheryl Corbin/DKMM


Andy Appelfeller, Chairman

6-8-2021
Date