**BOARD AND POLICY JOINT COMMITTEE MEETING**

September 15, 2020 12:30 p.m.

Knox County Service Center, 117 E. High Street, Mt. Vernon, Ohio, 43050

District Director Ms. Jenna Hicks called the meeting to order at 12:31 p.m. and called for the Roll Call. Board and Policy members present included: Barb Lewis, Joe Bullis, Ron Bullard, Doug Sams, Paul Wise, Jane Hawes, Jeff Benton, Bill Pursel, Matthew Star, Julie Miller, Randy Canterbury, Teresa Bemiller, Thom Collier, Kerr Murray, Jim Bischoff, Tyler Pigman, Mary Donaldson, Ken Stiverson, Warren Davis, Derek Allen, Burgess Castle, and Tom Whiston. Also in attendance was Cheryl Corbin Fiscal Administrator. Visitors in attendance included: Taylor Greely, Tiffany Maag, Erik McPeek, Nate Overholt and Van Creasap.

Kerr Murray moved, seconded by Julie Miller to approve the Joint Policy/Board meeting minutes from August 10,2019.

**Hazardous Waste Study Presentation (Jim Skora, GT Environmental)**

Jim Skora gave an update on the Household Hazardous Waste Feasibility Study via a Power Point Presentation. He went over the statistics gathered on past material collection, participation of the past events, and comparable HHW programs with other districts. Mr. Skora discussed potential permanent sites that were visited. Mr. Skora went on to discuss options of status quo for current system of collection, permanent facilities with or without satellite locations, staff versus vendor run, etc. After statistics were gathered, a cost analysis was run by making certain assumptions and scenarios. Based on the findings, the recommendations were to develop two permanent HHW facilities with the possibility of satellite operations for City of Marion and the Village of Mount Gilead, and possible other satellite locations in the future. Also recommended was to use an appointment system with user fees collected. In the final report, there was also an Implementation Plan Development that would be the next phase.

Ms. Hicks asked if anyone had any quick questions, there were no questions.

**Delaware Transfer Station Upgrade Presentation (Erik McPeek, Delaware County)**

Erik McPeek provided an update on the Delaware County Transfer Station via a Power Point Presentation to update the Policy Committee on the new transfer station being built. Mr. McPeek gave the timeline on what has happened to date as far as contract negotiations, etc. He described the operations prior to Rumpke running the facility and the current process increase with Rumpke. Mr. McPeek discussed the new compactor that Rumpke will install which will allow even more materials processed. This will allow an additional 10 tons of trash per truck to be hauled away and cut the loading time in half, so much more material will be processed even faster. Mr. McPeek showed a draft building rendering of what the transfer station will look like, as well as the site layout. Currently, Delaware County is negotiating the Design Build Financial Operate agreement with Rumpke. This includes how it will be designed, facility operation, the financials, and the Facility startup. Once in operation, the Delaware County Transfer station will continue to accept trash and tires, but also plans to utilize the existing transfer station as a recycling facility for residential recycling opportunity including a possible hazardous waste collection point.

**2019 YEAR-END REVIEW**

Financial Report

Ms. Corbin stated that the unencumbered Cash balance in 2019 was up 7% over 2018 even with additional programs. DKMM worked with Rampart Hosting to update and upgrade our website to become more mobile friendly, to have a fresher look, and most importantly to have a search feature for people who want information on how to properly recycle materials. Ms. Corbin encouraged everyone to go view the site at DKMM.org.

Program Overview

Ms. Hicks presented the 2019 DKMM Annual Report and gave highlights of the report.

**COVID-19 Impacts to Waste Management**

Due to residents being home more, the compost facilities and the drop-off bins have been heavily used which has created a rise in DKMM costs. In addition to adding more bins and more sites to keep up with the demand of the drop-offs, DKMM will also be having a second grinding in Mt. Vernon to allow room for additional yard waste.

**Adjourn**

Tyler Pigman moved to adjourn; Derek Allen seconded the motion.

**Motion Carried,** Meeting Adjourned at 1:34 p.m.

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*Jenna Hicks, District Director Date*