

RECORDS RETENTION COMMISSION MEETING

September 12, 2023, 12:20 p.m.

Morrow County Community Service Building, 619 W. Marion Road, Mt. Gilead, Ohio Entrance B

Records Retention Chairman Teresa Bemiller called the meeting to order at 12:20 pm. Board members also present included Gary Merrell, Andy Appelfeller, and Kerr Murray, and Tim Abraham. Also in attendance were Director Jenna Hicks, and Fiscal Administrator Cheryl Corbin.

Approval of Minutes

Commissioner Merrell made a motion to approve the Records Retention Commission Meeting minutes from September 12, 2023, Commissioner Abraham seconded the motion.

Motion carried.

Approval of RC-2 Retention Schedule

Commissioner Merrell moved, seconded by Commissioner Murray to approve the revised RC-2 Retention Schedule as presented.

Motion carried.

ADJOURNMENT

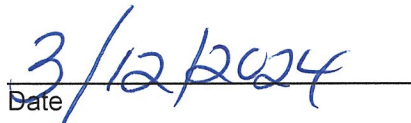
Commissioner Abraham moved, seconded by Commissioner Merrell to Adjourn.

Motion carried meeting was adjourned at 2:25 p.m.

Respectfully submitted,

Cheryl Corbin/DKMM


Teresa Bemiller, Chairperson


Date